

MAINTENANCE WORKER II/PARKS

Department: Leisure Services
Division: Parks
Reports to: Parks Superintendent

Classification/Grade: 16A
FLSA Status: Non-Exempt
Date Approved: July 2011

Job descriptions/specifications are only intended to present a descriptive summary of the range of duties, tasks, and responsibilities associated with a specified position. Therefore, descriptions/specifications may not include all duties performed by the individual. In addition, descriptions/specifications are intended to outline the minimum qualifications necessary for entry into the position/class and do not necessarily convey the qualifications of incumbents within the position/class.

DEFINITION

Perform regular and recurring installation, maintenance, and repair to City facilities and properties.

ESSENTIAL JOBFUNCTIONS AND RESPONSIBILITIES:

(Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of reasonable accommodation.)

1. Serve as a representative of the City of Mesquite, demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and with the public.
2. Operate grounds equipment and tools in mowing, watering, hoeing, weeding, spraying, planting, pruning, raking, etc.
3. Maintenance on Cemetery, parks. Softball fields, Rodeo Grounds, Visitor Center, Museum, City Hall, Building Department, and Justice Facility.
4. Perform maintenance and repair of grounds equipment.
5. Assist with facility upgrading and remodeling.
6. Assist in application of pesticides and fertilizers in accordance with state regulations.
7. Be dependable and meet acceptable attendance requirements at all times.
8. Follow all applicable safety rules and regulations.

OTHER JOB FUNCTIONS:

- A. Assist in coordinating irrigation of all facilities.
- B. Perform other related duties as assigned.

QUALIFICATIONS:

The degree of knowledge and ability as outlined under this section is that which is necessary to satisfactory perform the essential functions of this position.

Knowledge of:

- Operation of grounds equipment.
- Horticulture and irrigation systems.
- Maintenance, construction, and repair methods and procedures used in assigned area.
- Safety practices and procedures applicable to area of assignment.
- Safe and effective operating practices of light and heavy equipment used in assigned area.

Ability to:

- Operate heavy equipment and power tools used in public works maintenance operations.
- Maintain and repair grounds equipment.
- Work independently or as part of a crew.
- Work flexible hours, including weekends, holidays and special events

Special Requirements

Residency Requirement: Must be able to respond within 40 minutes from residence.

Experience, Education & Training:

Any equivalent combination of training, education and experience which provides the individual with the required knowledge, skills, and abilities to perform the job. A typical way to obtain the required knowledge and abilities would be:

- Education: High school diploma or GED.
- Experience: One year experience in grounds or facility maintenance.
- Training: Classes as required to perform job.
- License or Certificate: Pesticide and herbicide use certification. Must possess, at the time of employment and continuously throughout employment, a valid Nevada Class "C" driver's license or Class "B" (CLD) endorsement N as minimum. (Employee will be subject to random and other alcohol and drug testing.)

WORKING CONDITIONS:

Work is performed under the following conditions:

Work is primarily performed outside; at parks, cemetery and rodeo grounds, in varying and extreme weather conditions for extended periods of time where employees are exposed to excessive noise and vibration.

Physical Requirements:

Physical effort is required to perform heavy manual labor in confined and cramped spaces and uncomfortable conditions, climb ladders, frequent kneeling, stooping, walking, bending, twisting, reaching, and standing for long periods of time. Moderate amount of mental effort required. Regular lifting/carrying/pushing or pulling of objects and equipment ranging in weight from 25 to 100 lbs is required. Weekend, holiday and evening work is required.

Job Hazard/Risk Factors:

Employees risk physical hazard from mechanical and electrical equipment, exposure to human debris, drug paraphernalia, heavy equipment, working in and around lawn mowers and grounds equipment, hazardous gases, fumes, paint, chemicals and pesticides.

The City of Mesquite is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals. The City of Mesquite encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.

Revised & approved: September 2002
April 2004
November 2007 (Department Change)
July 2011 (Department)