

- Principles, practices and procedures of modern emergency medical services delivery system.
- Standard practices and procedures in rescue and emergency medical services operations.
- Modern methods, techniques, and theories used in coordinating EMS programs.
- Principles and methods of personnel leadership, conflict resolution, coaching, and team-building.
- Rules and regulations of State, Federal, and local standards, laws and regulations.
- Fire and medical equipment skills including tactics, fire behavior, fire department inspection procedures; sprinkler systems; alarm and communication procedures; operation and maintenance of department apparatus and equipment; safety procedures.
- Effective safety standards, practices and techniques related to EMS operations.
- Emergency operation plans and their preparation, emergency command procedures (including call-ups and mutual aid).
- Operation of all emergency medical equipment such as ambulances, defibrillators, SaO₂ monitors, projection systems, manikins and various other training tools and equipments; use of computer, printer, and two-way radio.
- Training and education techniques and principles.

Ability to:

- Make sound decisions with minimal guidelines during emergency and non-emergency situation; establish goals and priorities; organize time; well developed sense of strategy and timing.
- Make decisions and use discretion and judgment; great responsibility for the care, condition, and use of materials, equipment, money, and tools; make correct decisions that affect the activities of others; supervision of three shifts.
- Instruct shift members effectively and maintain discipline.
- Respond quickly to changing situations under emergency conditions.
- Express ideas clearly, orally and in writing.
- Evaluate and analyze data and make recommendation; implement programs; computer literacy; meet physical agility standards.
- Establish and maintain effective working relationships with other employees and the general public.
- Communicate effectively, both orally and in writing, with individuals and groups regarding complex or sensitive issues or regulations.
- Respond quickly and effectively at times of emergency and high stress.
- Establish goals and priorities, organize time well, delegate; develop sense of strategy and timing.
- Climb ladders and work at considerable heights, use EMS equipment in a safe and efficient manner, safely assist in the lifting and movement of injured personnel, fight fires wearing an air pack and protective equipment weighing 58 pounds; use driven tools; ascend and descend stairs.
- Pass motor vehicle record/insurance inquiry.

Special Requirements

Residency Requirement: Must be able to respond within 15 minutes from residence. May have to flex work shift and fill in for 24 hour shifts from time to time. Must provide proof of employment eligibility to work in the United States or be a U.S. citizen.

Experience, Education and Training:

Any equivalent combination of training, education and experience which provides the individual with the required knowledge, skills, and abilities to perform the job. A typical way to obtain the required knowledge and abilities would be:

Education: Bachelor's degree in Fire Science, Emergency Medical Service, Management or closely related field.

Experience: Five (5) years of fire service experience and EMS Coordinator experience including supervisory experience over fire suppression and EMS activities.

License or Certificate: Paramedic level certified including Advanced Cardiac Life Support (ACLS), Pediatric Advanced Life Support (PALS), and Advanced Trauma Life Support certified; EMT Instructor/Training Officer; Must maintain EMT-P certification, EMS Instructor, and additional certifications as may be deemed appropriate, as a condition of employment. Must have Fire Officer II Certification and must possess, at the time of employment and continuously throughout employment, a valid Nevada Class "C" driver's license.

WORKING CONDITIONS

Work is performed under the following conditions:

Work is performed in the fire station while sitting, standing or walking and at emergency sites in varying and extreme weather conditions.

Physical Requirements. Physical exertion is required due to constant bending, kneeling, sitting, squatting, twisting, walking, reaching, stooping, climbing ladders, pulling hoses, moving heavy objects and crawling through tight spaces. Must carry/lift/push or pull materials, equipment, and persons exceeding 50lbs and may be required to work at heights in excess of 20 feet. Subject to 24 hour call back for emergency conditions.

Job Hazards/Risk Factors:

Employees risk physical hazard from biohazards such as blood borne pathogens, drug paraphernalia and other hazardous materials.

Special Conditions

Prospective candidates for employment must pass the Department's physical agility test. Prospective candidates will be required to submit to an extensive background investigation. Prospective candidates must pass a post-job comprehensive medical examination, and a drug screen. After positive results, in all required areas, employment can then be offered.

It is a condition of employment that any Fire & Rescue service employee hired into the Fire & Rescue Department after March 1, 2004, not use tobacco both on and off duty for the duration of employment with the City.

The City of Mesquite is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals. The City of Mesquite encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.

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