



Variance

Project Information

Project Name

Project Location

Assessor's Parcel Number(s)

Existing Zoning

Gross Acres

Variance from Mesquite Municipal Code (MMC) Section

Please attach Justification Letter for this request (see checklist on back).

Applicant Signature

Date

Applicant Information

Property Owner(s)

Mailing Address

Phone No

Email

Fax No

Applicant (if different than Owner)

Mailing Address

Phone No

Email

Fax No

Contact Person/Representative (if different than Owner)

Mailing Address

Phone No

Email

Fax No

Office Use Only

Case No

Application Fee \$

Date Received

Noticing Fee \$

Received By

Planner

Checklist

Please use the following list to prepare your complete application. If any information is missing, inaccurate or incomplete, the application will be deemed invalid and **will not be** accepted for processing.

- Application fee of \$350 is due upon submittal.
- Noticing Fees: Please contact us to calculate your fee. \$10 per notice with a required minimum of 30 notices. Any notice above the quantity of 300 is \$5 each. The fee amount and number of public notices is determined by the type of project and a specified distance from the project.
- One (1) original signed application.
- One (1) original, current and fully signed Affidavit(s) plus one (1) copy.
- One (1) original legal description of the property plus one (1) copy. (A metes and bounds description is required if the property is not platted.)
- Two (2) 24" x 36" site plan **folded to 9" x 12" size**. (Please refer to Mesquite Municipal Code [\(MMC\) Section 9-5-5C.](#))
- One (1) original 8 ½" x 11" site plan plus one (1) copy.
- Justification Letter with evidence that the property was acquired in good faith and that because of the exceptional narrowness, shallowness or shape of the parcel at the time of the effective date of these regulations, or by reason of exceptional topographic conditions or other extraordinary or exceptional circumstances, the strict application of the terms of these regulations actually prohibits the practical use of applicant's property in the manner similar to that of other property owners in the zoning district where the property is located; and evidence of the ability and intention of the applicant to proceed with actual construction in accordance with the submitted site plan after issuance of the variance.