Planning and
Environmental Resources
10 E. Mesquite Blvd., Mesquite, NV 89027
Phone: (702) 346-2835 Fax: (702) 346-5382

Parcel Map

Project Information

Project Name: Existing Zoning:

Project Location: Gross Acres:

Assessor's Parcel Number(s):

Total Number of Lots: Density:

Please explain the intent of this request:

Applicant Signature: Date:

Applicant Information:

Property Owner(s):

Mailing Address:

Phone No. Email: Fax No.

Applicant (if different than Owner)

Mailing Address

Phone No. Email: Fax No.

Contact Person/Representative (if different than Owner):

Mailing Address

Phone No. Email: Fax No.

Office Use Only

Case No. Application Fee $

Date Received: Survey Fee $

Received By: Planner:

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Checklist:

Please use the following list to prepare your complete application. If any information is missing, inaccurate or incomplete, the application will be deemed invalid and **will not** be accepted for processing.

- ❑ Application fee of $325 is due upon submittal.
- ❑ Survey Fee Deposit of $150 is due upon submittal. The balance amount is due upon completion of review.
- ❑ One (1) original signed application.
- ❑ One (1) original, current and fully signed Affidavit(s) plus one (1) copy.
- ❑ One (1) original legal description of the property plus one (1) copy. (A metes and bounds description is required if the property is not platted.)
- ❑ Four (4) 24″ x 36″ site plan **folded to 9″ x 12″ size**. Two (2) of the four (4) must be wet stamped, signed and dated by an engineer or surveyor registered in Nevada. (Please refer to Mesquite Municipal Code (MMC) Section **9-6-8D.**)
- ❑ One (1) original 8 ½″ x 11″ site plan plus one (1) copy.
- ❑ Two (2) separate digital copies of the submittal are required in the following formats:

  -All site plans must be in AutoCAD Version 14 or higher, DWG format.
  -All architectural renderings and building elevations must be in TIF, JPEG or PDF format.
  -All other documents can be submitted in TIF, JPEF, PDF or DOC format.