



Parcel Map

Project Information

Project Name Existing Zoning

Project Location Gross Acres

Assessor's Parcel Number(s)

Total Number of Lots Density

Please explain the intent of this request

Applicant Signature Date

Applicant Information

Property Owner(s)

Mailing Address

Phone No Email Fax No

Applicant (if different than Owner)

Mailing Address

Phone No Email Fax No

Contact Person/Representative (if different than Owner)

Mailing Address

Phone No Email Fax No

Office Use Only

Case No	Application Fee \$
Date Received	Survey Fee \$
Received By	Planner

Checklist

Please use the following list to prepare your complete application. If any information is missing, inaccurate or incomplete, the application will be deemed invalid and **will not be** accepted for processing.

- Application fee of \$300 is due upon submittal.
- Survey Fee Deposit of \$400 is due upon submittal. The balance amount is due upon completion of review.
- One (1) original signed application.
- One (1) original, current and fully signed Affidavit(s) plus one (1) copy.
- One (1) original legal description of the property plus one (1) copy. (A metes and bounds description is required if the property is not platted.)
- Four (4) 24" x 36" site plan **folded to 9" x 12" size**. Two (2) of the four (4) must be wet stamped, signed and dated by an engineer or surveyor registered in Nevada. (Please refer to Mesquite Municipal Code [\(MMC\) Section 9-6-8D.](#))
- One (1) original 8 ½" x 11" site plan plus one (1) copy.
- Two (2) separate digital copies of the submittal are required in the following formats:
 - All site plans must be in AutoCAD Version 14 or higher, DWG format.
 - All architectural renderings and building elevations must be in TIF, JPEG or PDF format.
 - All other documents can be submitted in TIF, JPEG, PDF or DOC format.