



## Development Agreement

### Project Information

Project Name

Project Location

Assessor's Parcel Number(s)

Existing Zoning

Gross Acres

Please explain the intent of this request

Applicant Signature

Date

### Applicant Information

Property Owner(s)

Mailing Address

Phone No

Email

Fax No

Applicant (if different than Owner)

Mailing Address

Phone No

Email

Fax No

Contact Person/Representative (if different than Owner)

Mailing Address

Phone No

Email

Fax No

### Office Use Only

Case No

Application Fee \$

Noticing Fee \$

Date Received

Handbook Fee \$

Received By

Planner

## Checklist

Please use the following list to prepare your complete application. If any information is missing, inaccurate or incomplete, the application will be deemed invalid and **will not** be accepted for processing.

*Note: Development agreements are adopted by Ordinance, which requires a first reading (Introduction) and a second reading (Public Hearing) with the City Council.*

- Application fee of \$350 is due upon submittal.
- Design Handbook fee of \$150 is due upon submittal, if applicable.
- Noticing Fees: Please contact us to calculate your fee. \$10 per notice with a required minimum of 30 notices. Any notice above the quantity of 300 is \$5 each. The fee amount and number of public notices is determined by the type of project and a specified distance from the project.
- One (1) original signed application.
- One (1) original, current and fully signed Affidavit(s) plus one (1) copy.
- One (1) original legal description of the property plus one (1) copy. (A metes and bounds description is required if the property is not platted.)
- One (1) original Development Agreement including any proposed Handbook plus one (1) copy.