

## Frequently Asked Questions:

1. **When are the meetings of the City Council held?** The City Council meets the second (2<sup>nd</sup>) and fourth (4<sup>th</sup>) Tuesday of each month at 5:00 pm. Special meetings of the City Council may be called from time to time.
2. **Where are the City Council meetings held?** The City Council meets in the City Council Chambers at City Hall which is located at 10 East Mesquite Boulevard, Mesquite Nevada.
3. **How can I receive City Council agendas?** If you desire to be added to the mailing list for City Council agendas, you may telephone the City Clerk's Office, submit a written request or e-mail the City Clerk with your request. Agendas are posted at City Hall, the Senior Center, the main Post Office and the Public Library. City Council agendas are also available on this website.
4. **How can I get a matter placed on the City Council agenda?** The City Manager and members of the City Council are the only individuals that can place matters on the agenda. Contact the City Manager, Mayor or City Council members and request that a matter be placed on the agenda. Any member of the public may address the City Council on any matter under the public comment portion of the City Council agenda; however, no action can be taken on the matter.
5. **How can I get the backup material on an agenda item?** A full City Council agenda packet is on file at the City Clerk's Office. You may request the backup material be faxed or copied for you by calling the City Clerk's Office. This information is available at no cost. City Council agendas, with backup material, are also available on this website.
6. **How can I volunteer to serve on a board or commission?** You will need to complete a Candidate for Public Service application, which is available in the Clerk's Office.
7. **How can I get minutes from a meeting?** Recent City Council meeting minutes are available on this web site. Copies of other minutes may be obtained by contacting the City Clerk's Office.
8. **How can I find out what happened at a City Council meeting if the minutes are not on the web site?** You may find out what happened at the City Council meeting by calling the City Clerk's Office.