



## MAINTENANCE WORKER II/STREETS & DRAINAGE

**Department:** Public Works                      **Classification/Grade:** 16A  
**Division:** Streets & Drainage                      **FLSA Status:** Non-Exempt  
**Reports to:** Streets Superintendent                      **Date Approved:** \_\_\_\_\_

*Job descriptions/specifications are only intended to present a descriptive summary of the range of duties, tasks, and responsibilities associated with a specified position. Therefore, descriptions/specifications may not include all duties performed by the individual. In addition, descriptions/specifications are intended to outline the minimum qualifications necessary for entry into the position/class and do not necessarily convey the qualifications of incumbents within the position/class.*

### **DEFINITION**

Perform regular and recurring maintenance and repair of City streets, sewer lines, drains, catch basins, traffic signs and related public works facilities throughout the City.

### **ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES:**

**(Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of reasonable accommodation.)**

1. Serve as a representative of the City of Mesquite, demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and with the public.
2. Maintain accurate records of inspections, pipe assessment, cleaning and repairs completed.
3. Perform physical labor including weed and pest control, repairing sidewalks, framing, roofing, and painting, bricklaying, installing water and drainage pipes, cement work, repairing irrigation canals.
4. Use concrete cutting and breaking equipment; operate a jackhammer; pour and assist in finishing concrete and masonry work; construct concrete forms and perform rough carpentry work.
5. Assist in the maintenance of traffic control systems including painting and stripping City streets and curbs as well as installing City signposts and signs.
6. Collect information to determine reconstruction and repair needs of City Streets, sewers, storm drains and traffic signs.
7. Maintain street, drainage and flood control.
8. Operate equipment, including backhoe, motor grader, loader and dump truck.
9. Maintain and service Public Works vehicles and equipment.
10. Be dependable and meet acceptable attendance requirements at all times.
11. Follow all applicable safety rules and regulations.

### **OTHER JOB FUNCTIONS:**

- A. Perform other related duties as assigned.

### **QUALIFICATIONS:**

The degree of knowledge and ability as outlined under this section is that which is necessary to satisfactory perform the essential functions of this position.

#### **Knowledge of:**

- Methods and techniques of construction, maintenance and repair related to the assigned area of responsibility.
- Operational characteristics of mechanical equipment and tools used in the assigned area of responsibility.

#### **Ability to:**

- Perform semi-skilled maintenance, construction and repair work in the area of work assigned.

- Operate a variety of vehicular and stationary mechanical equipment in a safe and effective manner in routine situations.
- Work independently in the absence of supervision.
- Use and operate hand tools, mechanical equipment, and power tools and equipment required for the work in a safe and efficient manner.
- Handle heavy physical labor.
- Adapt to varying work assignments.

**Special Requirements**

Residency Requirement: Must be able to respond within 40 minutes from residence.

**Experience, Education & Training:**

Any equivalent combination of training, education and experience which provides the individual with the required knowledge, skills, and abilities to perform the job. A typical way to obtain the required knowledge and abilities would be:

Education: High school diploma or G.E.D.

Experience: One year experience in streets and drainage maintenance.

Training: On the job. Classes as required to perform job.

License or Certificate: Must possess, at the time of employment and continuously throughout employment, a valid Nevada Class “B” drivers license with Endorsement N as a minimum. (Employee will be subject to random and other alcohol and drug testing.)

**WORKING CONDITIONS:**

Work is performed under the following conditions:

Work is primarily performed outside in varying and extreme weather conditions for extended periods of time where employees are exposed to excessive loud noise, vibration, dust and traffic.

**Physical Requirements:**

Physical effort is required to perform heavy manual labor in confined and cramped spaces and uncomfortable conditions, climb ladders, frequent kneeling, stooping, walking, bending, twisting, reaching, and standing for long periods of time. Moderate amount of mental effort required. Regular lifting/carrying/pushing or pulling of objects and equipment ranging in weight from 25 to 100 lbs is required. Subject to 24 hour call back for emergency conditions.

**Job Hazard/Risk Factors:**

Employees risk physical hazard from mechanical and electrical equipment, exposure to live sewer systems, storm drain systems, human debris, drug paraphernalia, heavy equipment, hot tar and asphalt, working in and around trenches, hazardous gases, fumes, paint, chemicals and pesticides.

The City of Mesquite is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals. The City of Mesquite encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.

Revised & approved: September 2002