

## MAINTENANCE WORKER I/PARKS

**Department:** Leisure Services  
**Division:** Parks  
**Reports to:** Parks Superintendent

**Classification/Grade:** 15A  
**FLSA Status:** Non-Exempt  
**Date Approved:** July 2011

*Job descriptions/specifications are only intended to present a descriptive summary of the range of duties, tasks, and responsibilities associated with a specified position. Therefore, descriptions/specifications may not include all duties performed by the individual. In addition, descriptions/specifications are intended to outline the minimum qualifications necessary for entry into the position/class and do not necessarily convey the qualifications of incumbents within the position/class.*

### **DEFINITION**

Perform routine entry-level installation, maintenance, and repair and clean up of City facilities and properties.

### **ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES:**

(Essential functions are those functions that the individual who holds the position must be able to perform unaided or with the assistance of reasonable accommodation.)

1. Serve as a representative of the City of Mesquite, demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and with the public.
2. Maintain parks, open spaces, mow, trim, pull weeds, prune shrubs, and edge sidewalks.
3. Operate grounds equipment and tools in mowing, watering, hoeing, weeding, spraying, planting, pruning, raking, etc.
4. Maintenance on Cemetery, parks softball fields, Rodeo Grounds, Visitor Center, Museum, City Hall, Building Department and Justice Facility.
5. Use a variety of hand and power –operated tools and equipment such as a shovel, pick, hand and small riding mower, power hacksaw, drill, and jackhammer.
6. Perform maintenance and repair of grounds equipment.
7. Assist in the preparation, construction and maintenance of park fixtures and facilities.
8. Be dependable and meet acceptable attendance requirements at all times.
9. Follow all applicable safety rules and regulations.

### **OTHER JOB FUNCTIONS:**

- A. Perform other related duties as assigned.

### **QUALIFICATIONS:**

The degree of knowledge and ability as outlined under this section is that which is necessary to satisfactory perform the essential functions of this position.

#### **Knowledge of:**

- Grounds equipment operation and facility maintenance.
- Basics of horticulture.
- Safety Procedures.

#### **Ability to:**

- Maintain and repair grounds equipment.
- Adapt to varying work assignments.
- Work flexible hours including weekends, holidays and special events.

**Special Requirements**

Residency Requirement: Must be able to respond within 40 minutes from residence.

**Experience, Education & Training:**

Any equivalent combination of training, education and experience which provides the individual with the required knowledge, skills, and abilities to perform the job. A typical way to obtain the required knowledge and abilities would be:

Education: High school diploma or G.E.D.

Experience: Experience in repair work and lawn care

Training: Classes as required to perform job.

License or Certificate: Must possess, at the time of employment and continuously throughout employment, a valid driver’s license.

**WORKING CONDITIONS:**

Work is performed under the following conditions:

Work is primarily performed outside; at parks, cemetery and rodeo grounds, in varying and extreme weather conditions for extended periods of time where employees are exposed to excessive noise , and vibration.

**Physical Requirements:**

Physical effort is required to perform heavy manual labor in confined and cramped spaces and uncomfortable conditions, climb ladders, frequent kneeling, stooping, walking, bending, twisting, reaching, and standing for long periods of time. Moderate amount of mental effort required. Regular lifting/carrying/pushing or pulling of objects and equipment ranging in weight from 25 to 100 lbs is required. Weekend, holiday and evening work is required.

**Job Hazard/Risk Factors:**

Employees risk physical hazard from mechanical and electrical equipment, exposure to human debris, drug paraphernalia, heavy equipment, working in and around lawn mowers and grounds equipment, hazardous gases, fumes, paint, chemicals and pesticides.

The City of Mesquite is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals. The City of Mesquite encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.

Revised & approved: September 2002  
April 2004  
November 2007 (Department Change)  
2010 (License)  
2011 (Department)